

**PTFA meeting Wednesday 6th October 2010
7PM Sir Stanley Grey**

Attended: Sarah Jane Gallagher, Michelle Avory, Sarah Marsh, Tina Wheatley, Paula Bax, De Ellinor, Rachael Cousins, Cassie Harrington, Chris Dale, Amanda Briki, Sarah Higgs, Katrina Gore, Chloe Ballatine, Esme Bathellier, Danielle Lane, Michelle Lane.

Apologies: Lisa Ellis is unwell, Leah, Sue gardner and James oatley were unable to attend.

Halloween disco 20th October

DJ has confirmed for £75

We need 10 more helpers so if anyone can think of anyone who would be able to help nudge them in our direction. Jobs were discussed and will be finalised by Sarah Jane who will confirm with each member ahwt they are doing and what time they need to get there on the night.

Mr Dale will do the risk assessment.

We decided that children should be confined to one area for eating so as to avoid too much mess.

Annual donations

Sarah Jane has received a few requests for funds which she has been told are annual donations but they are not in the black folder as annual donations. So Mr Dale will discuss these with sarah Jane who will then bring them back to the committee at the next meeting.

Yearly Planner

Sarah Jane has printed up a yearly planner which details all the events we have coming up this year which she will e mail to everyone and request more ideas, help for each event. Also to be printed up to display on notice board and staff room. Mr Dale will put on newsletter on a week with low news.

Fireworks night

Cassie knows someone at a sign company who might be able to amend the sign we already have, if not Katie wren and Sarah Jane will amend the one we have.

Michelle has applied for a temporary events notice she has a cheque for £21 which De has co signed. After the registration is complete Paula can just pay another £21 for the events notice for the ladies pamper evening. Paula and Michelle will liase on this. Cassie knows someone at St Jons and will see if she can get us a deal on the fireworks night. Cassie will contact Michelle to let her know if this has been possible, if not Michelle will organise.

Christmas Fair

We need to source pressies also need new ideas. Sarah will organise the Fair this year the committee for this will include Sarah H. Cassie, Sandra, Amanda, Tina, Paula and Sarah Jane will help when their events are over in November. Mr Dale has said if we need the school to meet we are welcome.

CD Bell

Order forms have been photocopied for the school and Sarah Jane is in the process of copying them for delivery outside the school.

Volunteers: Sarah H will do Nethercourt, Rachael will do Goodwin and Downs, Kat will do Convent Walk and Mark avenue. Cassie will do Saxon road and Sarah Jane will do Chilton lane.

Sarah Jane will put a note on the order forms to supply a number to organise collection.

Ladies Pamper evening 26th November

This will be held in the school hall, year 3 and 4 corridor and learning zone.

Tables will be set up for 20 tables for business to sell goods in the hall. Pitch price is £10 with a donation to the raffle.

Treatments will be available in the infant area.

Therapies which are being claimed on the ticket for free will be available in the first part of the evening and the rest of the evening will be set up with time slots which you can book to have different treatments at a small charge.

Tickets will be £10 and for this you will get a free treatment, a glass of sparkling wine, nibbles and a free gift of handmade chocolate. With the option to buy more treatments and products if you wish, we will also have a bar for people to purchase more drinks. Raffle tickets will be on sale on the night only so we will not need a gambling licence. The event runs from 7pm to 10.30pm.

Businesses which have confirmed so far are:

Inki pinki...silver fingerprints

Vie at home

**Party light candles
Bespoke silver
Image consultants
Butterflies and Faries
Avon
Beauty treat do spray tans and false lashes
Aloe Vera treatments
OU natural products**

Paula is going to ask people to donate nibbles, fruit and chocolate for fountains. Waitrose are very good with donations, they may donate the sparkling wine if we ask nicely???

Sainsburys will donate the glasses on hire for free. Advertising, posters are being made year six at the end of class will be handing out to the ladies. Michelle Lane will deliver to businesses, nail places and hairdressers.

AOB

Michelle Lane, Sarah Higgs and Amanda Briki need to be list 99 checked and should go to the office to get this done.

The donation for the KS1 books has not been received this is because we have not received an invoice. Mr Dale or Mrs Ellinor will get this done so we can release the funds.

THANK YOU ALL FOR ATTENDING IT WAS LOVELY TO SEE YOU AND HAVE YOUR INPUT.

