

Minutes PTFA meeting
Wednesday 16th June 2010-06-29

- 1) Apologies: Naseen Croft, Sandra Jewell and Catherine Hurst.
- 2) Firework night: This year we will be having fireworks night display on Thursday 4th November as the Friday is fully booked. Next year the 5th falls on a Saturday so we have provisionally booked Friday 4th November but will have to confirm this on the 4th of this year.
- 3) Dates for Halloween and Christmas fair: Halloween disco will be on Wednesday 20th as the school is closed on the Thursday and the Friday we believe this will be a suitable date. We need to book this now. Christmas fair: The date we have booked is the 10th December and we need to sort out the raffle as some of the children were disappointed by the prizes getting a bottle of wine etc so we have discussed doing two raffles, one for adults, one for children. We also had issues with the tickets as we had duplicate books and two people were coming up for the prizes.
- 4) Summer Fayre: Katie Wren and Sarah Jane will do a banner together.
Sarah will ask if it can be put on one of the fences at the roundabout.
Michelle is going to organise the advertising with kmfm.
The Sea cadets will do a music display, Sarah Jane

is going to follow this up to find out a time for the display.

The bouncy castle Sarah Jane looked at is fully booked. However Michelle knows someone who has bouncy castles and sumo suits so she is going to see if we can get one from him. We will be covered by public liability. We will need to make sure that there are specific times that different age groups can go on as we cannot have the younger children on with the older children. It will also need to be manned at all times, we think that a teacher will be best to do this job to keep the children from going too crazy. We have three stalls of people who wish to have a pitch and give us a donation these are someone selling jewellery. A man selling ceramics which the children can paint and buy but we do need to find out if these need to be fired in the oven and who would do this? We also have a body shop at home person who will be promoting her products and offering mini facials. We are awaiting a reply from a lady who will be doing a mini manicure. We have decided that as long as the weather holds all stalls will be outside.

Mr Dale is going to look in to getting a BBQ. We discussed food options but have not come to a final decision.

Wynnette Marsh has made bunting and Mr Dale believes if we get this up before the actual fair the children will get excited.

Sarah Jane is going to get paper plates in to book bags for a donation of cakes. This will come from a certain few years as we will also be asking for jars for the tombola and bottles for the raffle.

We need to withdraw funds from the bank as we only have a £61 float.

The Risk assessment will be carried out by Mr Dale.

Jane knows someone who asked if they could have a stall selling shoes so they will be put on the plan.

We will need to organise St. Johns ambulance Michelle is going to do that.

Wynnette has offered to make cream teas. Some of the staff have offered to help, Sarah Jane will put up a list in the staff room for them to sign up.

Mr Dale has said the tables can go out on the Friday night, we will keep an eye on the weather.

Mr Dale will speak to the teachers about putting on a dance display and karate display.

We have decided to have a beer tent and Sarah will ask about sale or return on the alcohol.

Michelle is going to speak to her next door neighbour about selling balloons.

Sarah Jane will ask Miss Davis to have a look at the sports equipment to see what we have for the fayre.

We discussed having sweepstakes for the results of the football but need to look in to this further as we may be having the football on the big screen in the hall.

We also discussed donation buckets for the end of the day.

5) Sports Day KS1 and KS2. We need to find someone to serve tea, coffee and biscuits also ice poles.

Tuesday 29th 9.15am reception races start and 10.30am yr 1 and 2 races. KS2 Thursday 1st 9.15am races start. Sarah will try to get cover for this.

- 6) Sarah Jane has not heard from web dandy for a while and wonders if they are still about, there contact details are on the bottom of the e mail they send so Sarah Jane will contact them this way.
- 7) A.O.B Open evening 24th June 6-8pm to meet the new teachers. Could the PTFA serve tea and coffees? Michelle is to get the tea bags and we shall try to get help Chloe, Michelle, Sarah Jane, Lisa and Sarah will try and help.