

Minutes of pta meeting.

Wednesday 14th October 2009.

Attendance:

Chair – Sarah Jane, Treasurer – Michelle Ivory
Secretary – Sarah Marsh, Jane Robinson, Michaela Haines, Chloe Ballantine, Donna Arthurs, De Ellinor, Esme Bathellier, Sandra Jewell.

- 1. Apologies.** The following people were unable to attend due to other commitments. Anthony Collins, Michelle Rayleigh – Strutt, Sumya, Angela Illing, Amy Cairns and Catherine Hurst.

Sarah Jane welcomed everyone and thanked them for attending.

- 2. Plant orders.** We have had a good response for the plant orders but have nothing to judge this on because it is our first autumn order. Sarah Jane will organise a flyer and put a note on the newsletter to advise of the delivery date. Lisa Ellis and Donna Arthurs have volunteered to sort organise the delivery.
- 3. Request for funds.** The request for funds from Mr Dale for the stage has been accepted. Sarah Jane will advise him of this.
- 4. Pumpkin/Gourd competition.** This will be judged on Friday 23rd October we have prizes and rosettes for funniest gourd and heaviest pumpkin 1st, 2nd, 3rd. place. Sarah Jane, Sarah and Donna will set up tables by playaways to collect entries as the children

go in to school in the morning. They will give out the prizes in assembly.

- 5. Halloween Disco.** We have a D/J from Briary Primary school who has been crb checked. Michelle is organising the floats. Anthony will do the risk assessment. Chloe has the food under control and just needs helpers. Michelle will bring in the prizes for the fancy dress competition and towels for the apple bobbing. De will ask Mrs McCoy for permission to use her room for karaoke. Mr Dale will be on hand for first aid.
- 6. Firework night.** 2 Stalls needed for adults. Sarah Jane has found a nail technician who will do a five minute make over for £1.50. She will pay £10 and give a donation to the pta. Sarah Marsh has offered to do a head and neck massage if Sarah Jane cannot find a replacement. St. John's Ambulance have two members attending and this is all paid for. We have got scouts helping and will ask the year 6 pupils to help. We need men on the gates and serving alcohol. De will ask the staff to help for this event and Halloween. For anyone attending to help will get free entrance for the whole family. We have a TENS (Temporary events notice) one copy has gone to the council and the police. We will advise the fire brigade nearer the time so that they can be on standby. Jane has ordered candy floss and toffee apples. We will sell raffle tickets for the Christmas fair at fireworks night. Michelle has begging letters on file. We can use headed paper for this but must ok it with the school.
- 7. Christmas Fair.** We decided to discuss this at the next meeting to save on confusion. However we

have two raffle prizes, 6 months subscription to Hello magazine and free games at Mecca bingo. Chloe and Jane will be unable to attend the fair.

- 8. Risk Assessment.** Anthony will do the risk assessment for both the Halloween disco and the Fireworks night.
- 9. TENS.** Temporary events notice, no licensee is needed. However Jane has e mailed Jane Barnet at council for definite answer and is awaiting reply.
- 10. PCSO'S** Both Aaron and Laura have accepted to attend the Fireworks night and the Christmas Fair.
- 11. Non uniform day.** This is suggested for 27th November with possible theme. De will see if this date is ok. This will be for a donation of raffle prizes instead of a donation.
- 12. Begging letters.** Sarah Jane, Sarah and Michelle will send out begging letters for more prizes Donna suggested Centre Parks and will find a contact for us.
- 13. Fund raising Ideas.** We decided to discuss this at the January meeting when we plan the year's events.
- 14. Flyer's for local businesses.** We could not discuss the progress of this because Catherine was absent.
- 15. Playground equipment for lower playground.** We discussed using funds to improve the lower playground. It needs enlarging first which De is going to ask Mr Dale the cost and Sarah will investigate the cost and types available of climbing equipment to see how much we will need.
- 16. Next meeting will be on 18th November at 7pm at the Belle Vue pub.** This needs to be on the reminder.
- 17. Any other business.** The Sea cadets would like to help. So we will add them to the next event. Put these

on the helpers list in January. They have a band which would be excellent at the summer fair. Donna would like a stall to sell sweets with her son.

LAST BUT NOT LEAST....

Mrs Ellinor presented Jane Robinson with a gift voucher for Anthony Collins and herself to treat themselves for all the hard work they have put in to the successful running of the pta for so long. We will miss their direction but hope to continue their good work.