

19th October 2007

Dear Parent

As part of our behaviour policy the school has adopted the use of alternative hours as a tool to encourage good behaviour and avoid exclusion. This information was shared in our latest newsletter. Staff has since updated our behaviour steps and these have been shared with pupils. We are really pleased with the behaviour in and around school this term but are eager to ensure that promoting good behaviour remains a high priority.

The main changes to our behaviour steps are for children on behaviour cards. These changes have been made to ensure that everyone is clear about what would lead to a pupil being given alternative hours.

- If a pupil on a behaviour card gets three 4's on their card in a day they will be removed from class for an internal exclusion
- They will then have alternative hours the next day. This means they **must** be collected the following lunchtime and returned to school from 3pm until 5pm.
- The alternative hours must be taken the next day. Failure to attend alternative hours would mean referral to the Educational Welfare officer and the next step in the school policy which is exclusion.

I assure you that the need to implement these steps would be very rare, however we do feel it is important that you know what the steps are as parents would need to make arrangements to have their child collected and returned to school.

Once again staff are thrilled with the good behaviour of the majority of pupils. We have also been looking at our individual and class rewards for good behaviour including a lunchtime behaviour raffle and class awards.

A copy of the behaviour steps is displayed on our website. If you would like a copy and do not have access to the internet please ask at the school office.

Yours sincerely

Mrs T German
Advisory Headteacher